



# ALCOHOLIC BEVERAGE SUPPLIER LICENSE APPLICATION

NORTH DAKOTA OFFICE OF STATE TAX COMMISSIONER

SFN 22910 (6-05)

**(All information must be complete and accurate)**

Before a supplier may engage in the sale or shipment of alcoholic beverages to a licensed North Dakota wholesaler, that supplier must first procure a supplier license from the state Tax Commissioner. This requirement does not apply to North Dakota manufacturers, domestic wineries, microbrew pubs, or wholesalers already licensed by the Tax Commissioner.

## Business Information

Company Name		FEIN
DBA Name (if applicable)		FEIN
Mailing Address		
City	State	Zip Code
Contact Person	Title of Contact Person	
Telephone Number	Fax Number	
E-mail Address		
Physical Address of Headquarters (if different from mailing address):		
City	State	Zip Code
Telephone Number	Fax Number	
Check the categories that apply to your business:		
<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Importer	<input type="checkbox"/> Marketer
		<input type="checkbox"/> Wholesaler

I declare under the penalties of North Dakota Century Code § 12.1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application has been examined by me and to the best of my knowledge and belief is complete, correct, and true.

Name of Owner or Authorized Officer (print or type)	Title
Signature of Owner or Authorized Officer	Date

**There are no fees for this license**

**Please send application to:**

**Alcohol Tax Section  
Office of State Tax Commissioner  
600 E. Boulevard Ave., Dept. 127  
Bismarck, ND 58505-0599  
Phone: (701) 328-2702**

## For Tax Department Use Only

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

License no.: \_\_\_\_\_

Date issued: \_\_\_\_\_

Date canceled: \_\_\_\_\_

## ALCOHOLIC BEVERAGE SUPPLIER LICENSE APPLICATION INFORMATION

“Supplier” means an alcoholic beverage manufacturer, importer, marketer, or wholesaler selling alcoholic beverages to a wholesaler licensed in this state for purposes of resale.

Before a supplier may engage in the sale or shipment of alcoholic beverages to a licensed North Dakota wholesaler, that supplier must first procure a supplier license from the state tax commissioner. There is no fee for this license, and the license will remain in effect until cancelled by the applicant.

**This requirement does not apply to North Dakota manufacturers, domestic wineries, microbrew pubs, or wholesalers already licensed by the Tax Commissioner.**

For any month in which a licensed supplier has made sales to a North Dakota wholesaler, that supplier shall file a report with the tax commissioner no later than the thirtieth day of each calendar month covering alcoholic beverages sold or shipped to a North Dakota wholesaler during the preceding calendar month. Reports due in February will be due no later than the last day of the month. When the thirtieth day of the calendar month falls on a Saturday, Sunday, or legal holiday, the due date is the first working day after the Saturday, Sunday, or legal holiday. The report must provide such detail and be in a format as prescribed by the tax commissioner. The tax commissioner may require that the report be submitted in an electronic format approved by the tax commissioner.

If a supplier fails to file the report as required by this section, there is imposed a penalty of twenty-five dollars per month for each calendar month or fraction of a month during which the delinquency continues beginning with the month during which the report was due.

A supplier in violation of this section who fails to obtain a license, or fails to file the required reports, or furnishes information required by this section that is false or misleading is guilty of a class A misdemeanor.

Suppliers selling beer to North Dakota wholesaler will be required to file a monthly Schedule C report. Sales include all beer products shipped into North Dakota whether purchased under a North Dakota account or that of another state.

Suppliers selling alcohol to North Dakota wholesalers will be required to file a monthly Schedule A report. Sales include all alcohol products shipped into North Dakota whether purchased under a North Dakota account or that of another state.

The North Dakota Office of State Tax Commissioner internet web site is: [www.nd.gov/tax](http://www.nd.gov/tax). Supplier license application forms will be available at that web site under Alcohol\Forms.

For additional information, you may contact Anne Hutchison in the Alcohol Tax Section by telephone at 701-328-2702, by E-mail at [ahutchison@state.nd.us](mailto:ahutchison@state.nd.us), or E-mail our office at [alcoholtax@state.nd.us](mailto:alcoholtax@state.nd.us).